

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JUNE 12, 2023
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA
Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 9, 2023**

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Taylor, Avansino and President Pigoni
Directors Absent: Directors Southard and Johnson
Others Present: Fire Chief, Jason Jenkins (teleconference), Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Avansino moved and Director Taylor seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for May 15, 2023 Regular meeting

Director Avansino moved and Director Taylor seconded the motion to approve the Minutes of May 15, 2023 Regular Meeting with one correction – Director Avansino was not present at the 5/15/23 meeting. She should be listed as absent.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Cash assets as follows:

Institution	Amount	Purpose
Summit Bank Payroll	\$22,286.63	New Payroll account
Summit Bank	\$99,557.70	Operations/Checking
Summit Bank	\$349,656.00	Reserve-Apparatus Fund
	\$1,012,315.94	Cash Sweep
	\$135.00	Petty Cash
	\$45,240.37	CWPP Grant Funds
TOTAL CASH ASSETS	\$1,529,191.64	

Chief Jenkins reported the financials do not reflect the \$250,000 from Geyserville towards the balance owed for JPA invoicing. We are discussing this at the ad hoc committee on ways to improve the invoicing process. We are working on a formula to apply to the \$81,000 workers comp adjustment we

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received for the 21/22 fiscal year for Geyserville's share of the adjustment. CWPP remaining balance of \$45,240.37 will be moved over to operating account as this grant is being closed out. The \$15,000 from the Cloverdale Volunteer Firefighters Association for their contribution for the COZAD trailer will reflect in the apparatus fund in the June financials.

Director Avansino moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

2. Resolution 10-23 approving the amendment to the apprentice firefighter employment agreement dated August 12, 2019 – June 30, 2021 revising the holiday pay language. Chief Jenkins reported we had a PERS Holiday pay audit and one of the findings was that they want us to revise the apprentice agreement holiday pay language for future retirements. The holiday schedule was added and the language was mirrored after the main MOU holiday pay language.

Director Avansino moved and Director Taylor seconded the motion to approve resolution 10-23 approving the apprentice firefighter employment agreement dated August 12, 2019 – June 30, 2021 revising the holiday pay language.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported we participated in the Healdsburg parade. • We are still down 2 firefighters due to injuries and we are using part timers and volunteers to fill the gap. • We will be having a meet and confer with the MOU group. Director Taylor inquired about the labor group. The salary increase will be a collaborative effort and the other asks will need more meet and confer meetings.
3. Volunteer Report – Chief Jenkins reported the volunteers are doing wildland fire training. • Some of our volunteers will be assisting with the upcoming COPE benefit concert.

GOOD OF THE ORDER: Director Taylor reported a power point was presented to the city council regarding the fire sales tax. • Board expressed a thank you to Chief Jenkins for calling in to participate in the meeting. • Chief Jenkins will survey the board to see if we need to have a July meeting.

CLOSED SESSION: None

ADJOURNMENT: The meeting adjourned at 6:45 p.m.

NEXT MEETING DATE: Regular Meeting July 10, 2023 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

Submitted by:

Michelle Black, Clerk of the Board
August 14, 2023