

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR JANUARY 16, 2023**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on January 13, 2023**

**PLEDGE OF ALLEGIANCE:** Led by Board President Pigoni

**ROLL CALL:**

Directors Present: Directors Southard, Johnson, Taylor, Avansino and President Pigoni  
Directors Absent: None  
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black  
Fred Peterson, Rob Stewart, Walter Kieser, Geoff Peters

**AGENDA APPROVAL:** Approved without change.

Director Southard moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for November 14, 2022 Regular meeting

Director Avansino moved and Director Taylor seconded the motion to approve the Minutes of November 14, 2022 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

**PROCLAMATION/PRESENTATION(S):** Presentation by Northern Sonoma County Fire Protection District Marshall Turbeville presenting an update on their recent annexation and a 5-year strategic plan (See attached power point presentation).

**Discussion:** The annexation to include Northern Sonoma County Fire District, Knights Valley, Soytyome, Fitch Mountain and the Geysers should be complete by July 2023 with the first tax collection starting possibly July of 2023. The estimated tax to be collected is \$1.5 - \$1.6 million with \$400,000 for NSCFPD and Cloverdale Fire Protection District. This amount collected will grow over 5 years to approximately \$1.7 million. As per the service zone map presented the area will be split into service zones. Each service zone has its own specific needs and differences. Cloverdale is a city/urban area with unique characteristics which makes it unique to the other zones. It is important for Cloverdale to be involved in this process to express the needs for service to Cloverdale. Regarding the EMS uncertainty, it will be important to work with Cloverdale Healthcare District to establish independent EMS service for North County. It was suggested that we use the Ad Hoc Committee to begin discussions with the Cloverdale Healthcare District and Bells Ambulance to scope out options for providing EMS services to the North County. President Pigoni recommended that we first reach out to Cloverdale Ambulance to see if they are interested in a model that would service the north county.

Chief Jenkins stated that Cloverdale (both city and unincorporated) will be one service zone.

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Geoff Peters reported that the county wants full consolidation within the entire county. Both the NSCFPD Chief and Cloverdale Chief have expressed the best option is to consolidate North County to provide the best service using our volunteers, COPE and CERT to provide a depth of service to the north county as well as being able to secure grants, utilize our CWPP, etc. Geoff is working with Susie Cummins to establish Cloverdale as a Fire Safe Service area which could potentially save residents on their homeowners insurance.

Fred Peterson. Thank you for considering this first step to share our vision to move forward with consolidation of north county. Walter Kieser suggested with the help of the ad hoc committee we can push forward on a monthly basis with information being reported out to our boards. President Pignoni expressed appreciation to Walter for his contribution of his financial expertise regarding north county consolidation. President Pignoni would like to start the discussions with Cloverdale Ambulance. Chief Jenkins will reach out to Cloverdale Ambulance and get some dialogue started with the ad hoc committee.

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Jenkins reported that our payroll account had a negative balance which was caused by transfer at the end of the month that did not hit the account until January. It was quickly remedied. We will be seeing the CWPP funds trickle down as we continue with fuel reduction work on Port Circle and the open space behind Del Web. Our equipment line item is up due to purchase of equipment for the new 6546. We will be splitting these costs with NSCFPD. The transportation line item is up due to lodging for strike teams. We will be addressing this issue with staff prior to next fire season

Director Avansino moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

- 2. 2021/2022 Audit – Item tabled to the February 13<sup>th</sup> meeting.
- 3. Resolution 05-23 approving the 2023 agreement with Sonoma Computer Products for network consulting

Chief Jenkins reported the 2023 agreement reflects a 5% increase in costs. SCP provides good service. Chief Jenkins recommends continuing with Sonoma Computer Products.

Director Southard moved and Director Johnson seconded the motion to approve Resolution 05-23 approving the 2023 agreement with Sonoma Computer Products for network consulting.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. LAFCO election for special district representative

President Pignoni knows and has worked with applicant, Tamara Davis from Marin Sonoma Mosquito & Vector Control. Tamara has served on the Cotati City Council and many other committees and is a very dedicated individual. Board agrees to cast vote for Tamara Davis for LAFCO special district representative.

Director Avansino moved and Director Taylor seconded the motion to submit vote for Tamara Davis for LAFCO special district representative.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

5. Oath of Office Avansino & Taylor  
Oath of Office administered to Directors Avansino & Taylor
6. 2023 Board Positions and Committee Assignments  
Chief and Board recommend board positions and committee assignments remain the same for 2023

President Pigoni  
Vice President Southard

Committee Assignments

**Budget/Finance:**

Carol Pigoni  
Pam Johnson

**MOU Negotiations:**

Carol Pigoni  
Melanee Southard

**Apparatus:**

Pamela Johnson  
Robert Taylor

**Liaison:**

Nancy Avansino  
Carol Giovanatto  
Robert Taylor (\*Alternate)

**Region 6:**

Carol Pigoni  
Robert Taylor  
Melanee Southard (\*Alternate)

**REPORTS:**

1. President's Report – None
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported we have been busy with plan checks for the Baumgardner project. • We will be continuing our CWPP fuel reduction projects on Port Circle and the open space behind Del Webb. • We have a firefighter out on a long-term injury and we are filling the vacancy with a part-time firefighter. • We will be presenting our salary schedules for approval at the February meeting. • We have launched a new website. It is looking great but is a work in progress. • We ended the year with 1577 calls which is a 5% increase over last year and has been at a steady increase year after year. • We upstaffed for the recent storm with an OES pre-position task force. In Cloverdale we only experienced minor incidents (trees down, slides, etc.). • We had a heavy volunteer participation last month with the storm coverage. • The volunteer association voted to pay for swift water equipment for the new rescue boat. The solicitation letter went out last month.
3. Volunteer Report – discussed above.

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**GOOD OF THE ORDER:** Director Johnson is now retired and will be more available.

**ADJOURNMENT:** The meeting adjourned at 7:51 p.m.

**NEXT MEETING DATE:** Regular Meeting February 13, 2023 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA