

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR SEPTEMBER 26, 2022
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA
Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on September 23, 2022**

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Southard, Johnson, Taylor, and President Pigoni
Directors Absent: Director Avansino
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Taylor moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1 .

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for August 8, 2022 Regular meeting

Director Johnson moved and Director Taylor seconded the motion to approve the Minutes of August 8, 2022 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1 .

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: Open public hearing at 6:31
2022-2023 Final Budget
No discussion
Reconvene to open session 6:32 pm

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Jenkins reported the budget looks good. We received unanticipated revenue from strike teams. Cash assets as follows:

Institution	Amount	Purpose
Summit Bank Payroll	\$17,380.25	New Payroll account
Summit Bank	\$545,944.55	Operations/Checking
Summit Bank	\$424,920.00	Reserve-Apparatus Fund (budgeted \$755,381)
	\$786,451.94	Cash Sweep
	\$135.00	Petty Cash
	\$177,885.49	CWPP Grant Funds
TOTAL CASH ASSETS	\$1,952,717.23	

Director Taylor moved and Director Southard seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 02-23 approving the 2022-2023 final budget

Chief Jenkins reported we provided a list of notes for all changes to the budget from preliminary to final. Tax revenue was updated with actual year-end numbers. Geyserville JPA budget number was increased due to salary increase and additional of new position of Engineer/HFEO. Line item 4102 (donations/reimbursements) was increased due to county hazardous vegetation program. The HFEO position increased all employee expenses. We reduced the budget number for water and sewer since a significant leak was repaired and we now anticipate a lower water bill. The utilities line item was increased due to the amount of iPads to run Command Tablet. President Pigoni reported the budget committee reviewed the proposed final budget.

Director Johnson moved and Director Taylor seconded the motion to approve the 2022-2023 Final Budget as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Motion to proceed with ordering new type 3

Chief Jenkins reported we are going to piggy back on the CalFire contract for the purchase of a new Type III. Due to the lack of availability, the build time is going to 1 ½ to 2 years to build. Chief Jenkins recommends going with Boise using the CalFire specifications for the build. Payment will be due upon completion/delivery. Chief recommends debt servicing the cost for the engine (\$353,520.12). The attached quote expired on Friday but Boise said they will honor the price. Board agrees to proceed with purchase of new Type III.

Director Taylor moved and Director Southard seconded the motion to authorize the Fire Chief to proceed with ordering the Type III engine from Golden State Fire Apparatus

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – None
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins will email the Chiefs Report. Director Taylor reported that LAFCO approved the annexation with Geyserville, Sotoyome, Fitch Mountain. The process is currently in the 30-day rest period for appeals. Exact dollar amounts are unknown at this time.
3. Volunteer Report – no discussion

GOOD OF THE ORDER: Director Johnson announced that she will be retiring from her job in the wine industry. Good luck and Happy Retirement Pam!

ADJOURNMENT: Director Southard moved and Director Johnson seconded the motion to adjourn the meeting.

The meeting adjourned at 6:45 p.m.

NEXT MEETING DATE: Regular Meeting October 10, 2022 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA