

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JANUARY 14, 2008
REGULAR MEETING

Regular meeting was called to order at 7:00 p.m. by Board President Giordano at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on January 11, 2008

PLEDGE OF ALLEGIANCE: Led by Board President Giordano

ROLL CALL:

Directors Present: Directors Avansino, Giovanatto, Hill and President Giordano
Directors Absent: Director Brown
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giovanatto moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for November 19, 2007 Regular meeting (tabled from 12/10/07 meeting)

Director Hill moved and Director Giovanatto seconded the motion to approve the Minutes of November 9, 2007 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 1 (Avansino) Absent 1.

Director Giovanatto moved and Director Avansino seconded the motion to approve the Minutes of December 10, 2007 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 1 (Hill) Absent 1.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Mid Year report included in the Chief's Report

Director Hill moved and Director Giovanatto seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

Committee Assignments

Budget	Giovanatto, Hill
Apparatus	Hill, Brown
Building	Giordano, Avansino
Liaison	Giordano, Avansino

REPORTS:

1. President's Report – none
2. Subcommittee Reports
 - a. Budget – none
 - b. Apparatus – none
 - c. Building – Chief Elliott reported we met with City, architect and design team. The building permit will reflect 2007 codes. We anticipate bid packets to be complete by mid February. Director Avansino suggests giving Eric Danly a deadline date to respond regarding Division 0 and 1 review of the project.
 - d. Liaison – Director Avansino reported the committee discussed the city requesting impact fees of \$73,000. Chief Elliott presented documentation from 2003 that the City and District agreed to waive reciprocal fees. The committee will forward the documentation to the City Council for review and action. The committee discussed who and how the construction manager fees will be paid. Regarding long term funding the Fire Chief will meet with the City Manager in January to discuss. We still have February 21st deadline. Annexation issue was discussed.
3. Volunteer Reports – Roger Fletcher reported the Installation dinner was very nice.
4. Fire Chief's Report – The mid year financial report was presented. Total operating expenses are 36.53%. This number is somewhat skewed as the \$125,000 has not yet been completely transferred to apparatus fund. Overtime is expected to be more than originally stated. We will now be providing more detailed accounting regarding strike team income and expenses. 17.03% of the \$73,000 impact fees received will go in apparatus fund and approximately \$61,000 will go in building fund.
The remainder of the Chief's Report was discussed above. A prototype of the new station sign is on its way

GOOD OF THE ORDER: RSVPs for SCFDA meeting

ADJOURNMENT: The meeting adjourned at 7:41 p.m.

NEXT MEETING DATE: Regular Meeting February 11, 2008 at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA