

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR OCTOBER 10, 2011
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Green at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on October 7, 2011

PLEDGE OF ALLEGIANCE: Led by Board President Green

ROLL CALL:

Directors Present: Directors Giordano, Giovanatto, Avansino and President Green
Directors Absent: none
Others Present: Fire Chief, Jason Jenkins, Fiscal Agent, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giovanatto moved and Director Giordano seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for September 12, 2011 Regular meeting

Director Giordano made a grammatical correction under Discussion Item #1, re should say we.

Director Giordano moved and Director Avansino seconded the motion to approve the Minutes of September 12, 2011 Regular Meeting as corrected above.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

PROCLAMATION/PRESENTATION(S): none

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

Board agrees to move Appointment to fill board vacancy & oath of office to item #6 on agenda.

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Fiscal Agent, Brian Elliott reported we had a good response from staff and volunteers to the budget crisis. We are doing a more real-time monitoring of finances. Director Giovanatto appreciates the efforts.

Director Avansino moved and Director Giovanatto seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

2. Lease/purchase agreement from Municipal Finance Corporation
Chief Jenkins reported Exchange Bank was not interested in providing an estimate. We are presenting an estimate from Municipal Finance; 5 year, 3.95%. The debt service was budgeted for in OT transfers. We are awaiting the final budget numbers from the county before we pay off Exchange Bank.

Director Giovanatto moved and Director Avansino seconded the motion to approve the Municipal Finance estimate and proceed with the lease agreement with Municipal Finance.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

3. Resolution 06-12 Approving Amendment to Performance of Services by Independent Contractor (FESC)
Chief Jenkins reported the amendment was reviewed by Attorney Larry McLaughlin. The rate is the same (\$105/hr) with a not to exceed of \$45,000 and extends the agreement to the fiscal year end (June 30, 2012).

Director Giovanatto moved and Director Giordano seconded the motion to approve Resolution 06-12 approving amendment to performance of services by independent contractor (FESC) by title only.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

4. LAFCO Notice of Position Availability: Alternate Public Member – position is for public member, not district board representative.
5. Call for Nominations for vacant position on the FASIS Board of Directors – Director Giovanatto is currently serving on the board.
6. Appointment to fill board vacancy and oath of office – Chief Jenkins reported that Melanee Southard submitted a letter of interest. Chief Jenkins recommends bringing her on the board.

Director Avansino moved and Director Giordano seconded the motion to appoint Melanee Southard to fill the board vacancy.

Motion carried: Aye 4 No 0 Abstain 0 Absent 0.

President Green administered the oath of office to new board member Melanee Southard.

REPORTS:

1. President's Report – none
2. Subcommittee Reports
 - a. Budget – none
 - b. Apparatus – Chief Jenkins reported new engine 6581 is to be used as primary response to work out any bugs. All other apparatus is in service
 - c. Building – Chief Jenkins reported we will be meeting with the contractor regarding the dry wall. The staff and volunteers are maintaining the grounds in the absence of a landscape contract.
 - d. Liaison – Director Avansino reported the committee discussed back yard burning; no action at this time. The city and the district will work together to manage citizen complaints and educating the public. Next meeting will be in January.
3. Volunteer Reports – BC Blackmon reported the final numbers for the BBQ came in -- \$4500-\$4600 profit; volunteer association met to critique the BBQ; discussed ideas for next year; the association is preparing for the mail out in November.

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4. Fire Chief's Report – Chief Jenkins reported we resolved the DMV paper work issue with Fire Trucks Plus. The end of fire season will terminate the cohabitation arrangement with Calfire. Cloverdale will be hosting 2 zone 6 trainings.

GOOD OF THE ORDER: Welcome to new board member Melanee Southard

ADJOURNMENT: The meeting adjourned at 6:34 p.m.

NEXT MEETING DATE: Regular Meeting November 14, 2011 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA