

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JUNE 13, 2011
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Green at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 10, 2011

PLEDGE OF ALLEGIANCE: Led by Board President Green

ROLL CALL:

Directors Present: Directors Hill, Giovanatto, Avansino and President Green
Directors Absent: Director Giordano
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black, Financial Consultant, Brian Elliott

AGENDA APPROVAL: Approved without change.

Director Avansino moved and Director Hill seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for March 14, 2011 Regular meeting

Director Giovanatto moved and Director Hill seconded the motion to approve the Minutes of March 14, 2011 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Approval of Minutes for April 11, 2011 Regular meeting
Tabled to July 11, 2011 Regular meeting

3. Approval of Minutes for May 9, 2011 Regular meeting

Director Giovanatto moved and Director Hill seconded the motion to approve the Minutes of May 9, 2011 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S): none

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Director Giovanatto moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Financial Deficit Review

Financial Consultant Brian Elliott reported we are in our first year of dry period funding. We have always had impact fees in the building fund. It is not unusual to be negative at this time of year but now we have no reserves. We must do a line of credit with the County of Sonoma. Our line of credit expired on 4/26/11 and the county sent us a letter regarding being in the negative. We must end the fiscal year positive in order to be able to have a line of credit for 2011-2012. We anticipated the loan funds of \$100,000 for the apparatus but that has not happened and we were not aware that after the second tax installment was paid out that the line of credit would cease. Not having collected the loan funds, it put us in the negative. We received the \$100,000 loan funds today and also some Calfire rent. The loan company will pay \$26,000 to Fire Trucks Plus directly. At the end of June we will be at -\$42,468. SAFER grant and teeter amounts will come in mid July. Our options are as follows: 1. Borrow money against the water tender; timing might be a concern. 2. Borrow from the City of Cloverdale. 3. Borrow money from a private lender. We would need \$60,000 short term loan. Board agrees to proceed with looking into these three options and to hold a special meeting to approve loan documents.

3. Resolution 20-11 Approving 2011-2012 Appropriations Limit

Director Giovnatto moved and Director Hill seconded the motion to approve Resolution 20-11 approving the 2011-2012 appropriations limit by title only.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – none
2. Subcommittee Reports
 - a. Budget – none
 - b. Apparatus – none
 - c. Building – none
 - d. Liaison – no meeting
3. Volunteer Reports – Volunteer President Michael Piehl reported the Sonoma County Fire Districts Association dinner was successful; Thank you to Jim Kadeg and crew. The Honor Guard won first place in the Healdsburg parade. We sent a crew to the memorial service for the San Francisco firefighters who died in the line of duty.
4. Fire Chief's Report – Chief Jenkins reported Calfire will move in June 20th. Some of our members attended a safety coordinator class. Busy call month; the water tender is near completion; the pearce is like new and scheduled for deliver early next week; the apparatus bay walls are waiting to dry; great job on the SCFDA dinner; Wes Kitchel is now chief of operations for Sonoma County Fire Services.

GOOD OF THE ORDER: Director Hill reported CSFA received a grant for recruitment and retention and will be holding a seminar in Ukiah. The flyer is on the CSFA website

ADJOURNMENT: The meeting adjourned at 7:12 p.m.

NEXT MEETING DATE: Regular Meeting July 11, 2011 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA