

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR JULY 12, 2010**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 9, 2010**

**PLEDGE OF ALLEGIANCE:** Led by Board President Giovanatto

**ROLL CALL:**

Directors Present: Directors Green, Hill, Avansino, Giordano and President Giovanatto  
Directors Absent: None  
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Giordano moved and Director Hill seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for June 14, 2010 Regular meeting

Director Avansino moved and Director Giordano seconded the motion to approve the Minutes of June 14, 2010 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:**

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Elliott reported we still have a few outstanding expenses for 2009-2010. Our carryover is on the mark. These numbers do not include the \$88,549 grant which will be deposited for 2009-2010.

Director Giordano moved and Director Hill seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. Resolution 01-11 requesting fund transfer.

Director Green moved and Director Avansino seconded the motion to approve request for fund transfer.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. Resolution 02-11 approving the amendment to the FESC contract

Chief Elliott – The amendment includes an increase of \$4,400 and has been reviewed by attorney Larry McLaughlin.

Director Avansino moved and Director Giordano seconded the motion to approve amendment to the FESC contract.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. Conflict of Interest Code  
No changes
5. FDAC EBA Board of Directors vacancy – no interest

**REPORTS:**

1. President's Report – Attended a FASIS meeting; very informative. Premium for Cloverdale shows a 6% reduction in cost.
2. Subcommittee Reports
  - a. Budget – Chief Elliott reported we requested projections from the county. Final numbers will not be available until September due to a re assessment.
  - b. Apparatus – Deputy Chief Jenkins reported the Fire Chief will be contacting the vendor regarding the cost. We are currently updating the replacement plan and will present that information at the August board meeting.
  - c. Building – Chief Elliott reported the flooring issue has been resolved. We signed a contract for a torque inspection of the antenna tower. The final numbers reflected an overage of \$70,000. Chief will be meeting with the liaison committee and the city manager to discuss this issue. The city is now back in the JPA with the county regarding emergency operations services.
  - d. Liaison – no meeting
3. Volunteer Reports – Volunteer Firefighter Derek Knowles reported they did muster activities at training. Plans for the BBQ (September 11<sup>th</sup>) are progressing.
4. Fire Chief's Report – see attached.

**ADJOURNMENT:** The meeting adjourned at 6:46 p.m.

**NEXT MEETING DATE:** Regular Meeting August 9, 2010 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**JULY 2010 MONTHLY FIRE CHIEFS REPORT**  
**Submitted by: Fire Chief Brian Elliott and**

**Deputy Chief Jason Jenkins**

**2010-2011 FUNDING**

After speaking with the Sonoma County Controller's office on Thursday, we are not out of the woods on our 2010-2011 revenue projections. The County Controller's office is in the midst of another reassessment of properties in Sonoma County. Our 2010-2011 revenue projections will not be available until September.

**BUDGET**

We finished the FY09-10 budget year right where we anticipated. We also received our USDA grant in the amount of \$88,584.00. This money was already spent on the building and go back into our operations budget. We are depositing this money in Federal Revenue for FY 09-10. We will then reallocate these funds based on the Board's direction after staff recommendation. This revenue was NOT included in the preliminary budget numbers.

**CASINO**

Have not heard a thing from the Cloverdale Rancheria

**NEW VOLUNTEERS**

I interviewed six new volunteer candidates on June 28th. Four have been given conditional letters of employment. If they process successfully Rick and Jason will be putting together a training academy for our new recruits.

**STATION**

Unfortunately we received a request from the City to deposit an additional \$70,000.00 into the station escrow account to cover project overruns. I have requested that we discuss this at a special liaison meeting on August 9, 2010.

**OPERATIONS**

Battalion 6 coverage seems to be working well. There have only been a few responses so far, when they have occurred the dispatching of the battalion is working as planned between the two dispatch centers. Battalion Chief Blackmon and I continue to handle many of the Battalion Chief responses within the district, however in our absence a Battalion Six response assures a chief officer and added depth. A joint staff meeting was held at our station with Cal-Fire Cloverdale staff and CFPD to discuss crew expectations and communications. Both agencies agreed to provide better communication flow and encourage daily contact. CFPD assisted Sonoma County Fire Services with staffing at Infineon Raceway for NASCAR races. There are currently four potential volunteer candidates in backgrounds. Hopefully by August we will bring on the new members for basic training.

**TRAINING**

Many CFPD members have completed S-215 operations in the urban interface, as well as S-270 air operations. Training throughout summer will focus on wildland fire operations and engineer development. CFPD members will also be participating in zone six fire simulator training in Geyserville next week provided by Cal-Fire. The July training calendar has been posted for the next six months. Annual pack testing is scheduled throughout July.

**INCIDENTS**

To date CFPD has run 478 calls for service.  
Total incidents for the month of June were 75  
There were 4 back to back calls for service.  
There were 3 structure fires for the month

**EQUIPMENT**

**Cloverdale Fire Protection District**  
**Regular Meeting Minutes**  
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The apparatus committee is still searching for quality used equipment to replace engine 6581 and 6582 (as a water tender). The master document will be updated by me for Chief Elliot's review/approval. 6531 was out of service for a break repair. The unit has been repaired. All equipment remains in service. The volunteer association received the replacement vehicle to the utility 6540. The vehicle will be outfitted by the association.

**FIRE EXPLORERS**

Regular training will begin in September 2010

**UP COMING EVENTS:**

Preparations are underway for the annual Firefighters BBQ and Dance September 11<sup>th</sup> 2010