

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR DECEMBER 14, 2009
REGULAR MEETING**

Regular meeting was called to order at 6:00 p.m. by Board President Avansino at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on December 11, 2009

PLEDGE OF ALLEGIANCE: Led by Board President Avansino

ROLL CALL:

Directors Present: Directors Green, Giovanatto, Giordano and President Avansino
Directors Absent: Director Hill
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Closed Session to be tabled to January 11, 2010 meeting

Director Giordano moved and Director Giovanatto seconded the motion to approve the Agenda as amended to table the closed session to the January 11, 2010 meeting..

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for November 9, 2009 Regular meeting

Director Giovanatto moved and Director Green seconded the motion to approve the Minutes of November 9, 2009 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 1(Giordano) Absent 1.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Chief Elliott reported we are right where we should be for this time of year. Tax money will be reflected in the December reports at the January meeting.

Director Giovanatto moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. FASIS Election.

Board agrees to nominate Director Carol Giovanatto for FASIS Board of Directors.

Director Green moved and Director Giordano seconded the motion to vote for Director Giovanatto for FASIS Board of Directors.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. By Resolution 09-10 Gardenworks

Chief Elliott reported we are proposing entering into a landscape maintenance agreement. It was highly recommended by the designer due to the high cost of the landscape items we installed. We were very impressed with Gardenworks. They are insured and bonded and very professional. We negotiated the cost and the language which was reviewed by Attorney McLaughlin. We revised the termination clause and reduced the markups for materials in the enhancements. Once the agreement is signed the contractor continues the maintenance for 90 days (Chief Elliott to confirm).

Director Giordano moved and Director Giovanatto seconded the motion to authorize the fire chief to sign the agreement with Gardenworks for landscape maintenance.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. By Resolution 10-10 Sonoma Computer Products

Chief Elliott reported the agreement was reviewed and approved by Attorney Larry McLaughlin.

Director Giovanatto moved and Director Green seconded the motion to authorize the fire chief to sign the agreement with Sonoma Computer Products for computer server maintenance.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

5. Election of Officers

Director Giordano nominated Director Giovanatto for office of President; Director Giovanatto accepts.

President Carol Giovanatto

Director Avansino nominated Director Green for office of Vice President; Director Green accepts.

Vice President Dolph Green

6. Committee Assignments

Budget/MOU Directors Giovanatto & Hill

Apparatus Directors Green & Hill

Liaison Directors Giordano & Avansino

7. CalPERS Actuarial Valuation

Chief Elliott reported our unfunded liability is approximately \$60,000. The employer contribution rates for 2010-2011 is 21.146% and for 2011-2012 is 23.7%

REPORTS:

1. President's Report – none
2. Subcommittee Reports
 - a. Budget – none
 - b. Apparatus – none

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- c. Building – Chief Elliott – TVs were installed in the EOC; Apparatus floor to be completed on Monday and the roofers will be finished on Friday.
- d. Liaison – Director Giordano suggests the fire district members be listed on the liaison committee meeting agendas.
3. Volunteer Reports – The installation dinner will be on February 6th.
4. Fire Chief's Report – The ADA sink at the fire station is ¾" too low. Chief Elliott suggests accepting the risk rather than redoing the sink and count. Board agrees to assume risk rather than redo. See attached chief & operations report

GOOD OF THE ORDER: Call volume was discussed. No new news on the casino.

CLOSED SESSION: **TABLED TO JANUARY 11, 2010 REGULAR MEETING**
Public Employee Performance Evaluation
Fire Chief
Government Code 54957

ADJOURNMENT: New President Giovanatto adjourned the meeting at 6:41 p.m. in memory of former Fire Chief Tony Pini.

NEXT MEETING DATE: Regular Meeting January 11, 2010 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA