

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JUNE 29, 2009
SPECIAL MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Avansino at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 25, 2009

PLEDGE OF ALLEGIANCE: Led by Board President Avansino

ROLL CALL:

Directors Present: Directors Green, Hill, Avansino, Giovanatto and President Giordano
Directors Absent: None
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giovanatto moved and Director Giordano seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PUBLIC COMMENTS-GENERAL INTEREST: None

DISCUSSION/ACTION ITEMS:

1. By Resolution 17-09 approving the 2009-2010 Preliminary Budget.

Chief Elliott distributed a revised apparatus preliminary budget. Our numbers are uncertain at this time. Amador was not included in this preliminary budget. This has been done in the past at preliminary budget time. We anticipate holding a “brainstorming” session for cost cutting in preparation for the final budget. Account 2500 was cut due to less strike team revenue expected. Amador was backed out in order to balance the preliminary budget. The goal is to not impact staffing levels. We may use an outside source to help submit the stimulus grant application. We are still waiting to hear on the USDA grant. We are able to transfer 08-09 money to pay the first 2009-2010 apparatus payment of about \$61,000. Director Giovanatto thanked Chief Elliott for his work on the preliminary budget in these difficult budgeting times.

Director Giovanatto moved and Director Giordano seconded the motion to approve the 2009-2010 preliminary budget by title only.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. Installment Sale Agreement

Chief Elliott reported we already took action on this agreement at our last meeting. At that time we did not have the complete agreement. Complete agreement was presented in the board packet including the payment schedule. The loan is for \$350,000 for soft costs for the new fire station. Director Giovanatto pointed out a possible typo on page A-2 which references \$200,000 instead of \$350,000. Chief Elliott will confirm the amount with Municipal Finance.

3. By Resolution 18-09 approving the contract with FESC.

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Chief Elliott reported we are looking to make some operational changes by promoting our current Volunteer Battalion Chief, Jason Jenkins to Deputy Fire Chief. We would therefore decrease the FESC contract by that amount. We will meet next week to discuss the duties and responsibilities. Some language was revised to satisfy requirements with CalPers. Chief Elliott distributed the Deputy Fire Chief and CEO/CFO job descriptions for board review.

Director Giordano recommends reviewing the Volunteer Fire Chief job description to clarify some of the language regarding supervision.

Director Giovanatto moved and Director Green seconded the motion to approve the contract with FESC.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

CLOSED SESSION: Public Employee Performance Evaluation
Administrative Assistant
Government Code 54957

Adjourned to closed session at 6:40 pm

Reconvened to open session at 6:50 pm

President Avansino reported the Board unanimously approved the employee agreement/job description for the Administrative Assistant.

GOOD OF THE ORDER: Chief Elliott – 6582 is dead. We wont be hearing any award results for the AFG grant for a while.

There will be a badge pinning for the new recruits on August 5th. We will also pin the new Deputy Fire Chief, Jason Jenkins. Chief Elliott said a Thank You to staff who participated in the recruit academy. We hired volunteer Kevin Sauder for the Seasonal firefighter position.

ADJOURNMENT: The meeting adjourned at 7:00 p.m.

NEXT MEETING DATE: Regular Meeting July 13, 2009 at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA