

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR SEPTEMBER 17, 2007
REGULAR MEETING**

Regular meeting was called to order at 7:00 p.m. by Board President Hill at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on September 14, 2007

PLEDGE OF ALLEGIANCE: Led by Board President Hill

ROLL CALL:

Directors Present: Directors Brown (arrived at 7:03 pm), Giordano, Giovanatto and President Hill

Directors Absent: Director Avansino

Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giordano moved and Director Giovanatto seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for August 13, 2007 Regular meeting

Director Giordano moved and Director Giovanatto seconded the motion to approve the Minutes of August 13, 2007 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Director Giovanatto moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. By Resolution. 01-08 approving domestic partnership policy
Tabled from the August 13, 2007 meeting
Chief Elliott – the Board requested more time to review the policy. Staff recommends proceeding with the policy which was approved by our Attorney, Larry McLaughlin. Director Brown questioned the need for the policy.

Director Giordano moved and Director Giovanatto seconded the motion to Approve domestic partnership policy

Motion carried: Aye 3 No 1 (Brown) Abstain 0 Absent 1.

3. By Resolution 02-08 approving the 07-08 final budget.

Chief Elliott presented revised budgets for the building and apparatus funds which just moved some money around keeping the same bottom line. The goal in the building fund is to \$0 out the fund for building the station as that is the only thing those funds can be used for. Future impact fees will be turned over to CDA.

In the operations fund, interest on pooled cash should include interest from all three funds.

Director Giordano moved and Director Giovanatto seconded the motion to 07-08 final budget.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. By Resolution 03-08 FAIRA JPA amendment

Director Giordano indicated the resolution states that the bylaws can be changed by not less than 51% of the membership with 50% of the vote which = 26% of the membership. Board agrees to table resolutions to September 17, 2007 meeting and sending a letter to FAIRA stating our position and obtaining further information on this topic before voting on the resolutions.

Resolution 03-08 Tabled to October 8, 2007 meeting

5. By Resolution 04-08 FAIRA JPA amendment

Resolution 04-08 Tabled to October 8, 2007 meeting

6. Engagement Letter 06-07 audit

Board agreed to have MD&A for the 2006-2007 Audit prepared by the Auditor at a cost of \$7,700

Director Giovanatto moved and Director Brown seconded the motion to have the MD&A for the 2006-2007 Audit prepared by the Auditor at a cost of \$7,700.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – none
2. Subcommittee Reports
 - a. Budget – Director Giovanatto reported the committee met via email to discuss the final budget (discussed above).
 - b. Apparatus – A staff report will be presented at our next meeting regarding the apparatus replacement of 6581 which will include financial commitment to apparatus fund.
 - c. Building – Chief Elliott reported we received plan check comments from coastland. Topics include code designation with regard to EOC (A3 Assembly vs. B2 fire station code). The project has not gone out to bid yet. We will be discussing construction during the rainy season.
 - d. Liaison – Chief Elliott reported the committee had a good discussion and will be meeting again regarding long term funding.
3. Volunteer Reports – Anthony Michalek reported profit for the BBQ Street Dance was \$6,400 to be donated to former volunteer Diane Miller.
The new t-shirts were a big hit.

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BBQ was a great success.

3 firefighters completed the Engineers Academy.

4. Fire Chief's Report – Regarding budget – The increase in employee costs include stipend program, healthcare and 3% MOU increase.

ADJOURNMENT: The meeting adjourned at 8:10 p.m.

NEXT MEETING DATE: Regular Meeting October 8, 2007 at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA