

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR MARCH 12, 2007**  
**REGULAR MEETING**

**Regular meeting was called to order at 7:00 p.m. by Board President Hill at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on March 9, 2007.**

**PLEDGE OF ALLEGIANCE:** Led by Board President Hill

**ROLL CALL:**

Directors Present: Directors Brown, Giordano, President Hill

Directors Absent: Directors Avansino, and Giovanatto

Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Giordano moved and Director Brown seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for February 12, 2007 Regular meeting

Director Giordano moved and Director Brown seconded the motion to approve the Minutes of February 12, 2007 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PROCLAMATION/PRESENTATION(S):** None

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Elliott reported we have secured an additional \$69,000 from the City which brings the 2006-2007 total to \$361,000.

Director Brown moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

2. By Resolution 16-07 approving JPA with Cloverdale CDA with regard to funding construction of new fire station

Chief Elliott – A revised version of the JPA was presented at the liaison meeting this evening. There are still some dates and numbers missing. The bulk of the agreement meets the District and City needs. The document identified that the district would front property and turn over all future impact fees to the City. Should the district dissolve or go bankrupt, the Community Development Agency (CDA) would have the option of paying the district \$1 to take over the property and building. We will be using the existing money in the building fund to prepare the project to go to bid (detailed in the agreement). Currently we have \$467,000 in the building fund. We will have soft costs to pay including furnishing the building. Attorney McLaughlin has reviewed the document. The district will have full ownership by title with some limitations such as getting permission from the CDA for such things as loans against the property or selling the property. The District will have 100% control of the use of the building. The City will vote on Wednesday. The current document is missing some exhibits.

The following issues were discussed. Purchase option; value engineering.

Director Brown had the following concerns: Who will have control over the project once construction starts? Did we consider future budget costs for insurance, maintenance? This will be discussed at the budget committee and will also be discussed with the City regarding long-term funding.

Once we take ownership of the building the JPA terminates and then we move to the option agreement. Reference to the option agreement should be different than the way it is referred to in the JPA “agreement”. Writ of Execution (by whom?). The agreement should be modified to state that the City will collect impact fees. Termination date – 15-20 years?

Chief Elliott suggests tabling the Resolution until these issues are addressed. We will hold a special meeting after the City Council meets as soon as we are able to get a quorum.

This Resolution was tabled to a special meeting (date TBD) until all issues are addressed

3. By Resolution 17-07 Budget Revision 2006-2007

Chief Elliott – We are moving money from our capital assets account to safety, hose maintenance and small tools.

Director Brown moved and Director Giordano seconded the motion to approve Resolution 17-07 Budget Revision for 2006-2007.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

4. ISO Information

Chief Elliott reported our numbers went backwards. The most significant points lost were staffing and the need for aerial apparatus. This report reiterates the statement that the city is outgrowing our staffing. At the next liaison meeting we have been asked to quantify these changes. Various sections of the report were discussed. Chief Elliott will clarify some points with ISO.

**REPORTS:**

1. President’s Report – none
2. Subcommittee Reports
  - a. Budget – none
  - b. Apparatus – Committee meeting tentatively scheduled for 3/27
  - c. Building – discussed above
  - d. Liaison – discussed above
3. Volunteer Reports – President Javier Lopez reported that the volunteers have been having extrication training. The Color Guard took 1<sup>st</sup> place in the Citrus Fair Parade and our 4 x 8 board exhibit also won 1<sup>st</sup> place with an \$1100 prize which will go in the flag fund. The Association will be hosting a dinner for 10 ladies who spent \$1400 as a live auction item at the 2006 Spring

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Dance. The Association will also be participating this year in the spring dance offering another dinner. The service of alcohol on fire department property was discussed. Chief Elliott will check the by laws

4. Fire Chief's Report –

Development – assisted living facility; 3 story mixed use project.

Apparatus committee has a meeting tentatively scheduled for March 27<sup>th</sup>.

**GOOD OF THE ORDER:** RSVPs for the Sonoma County Fire District Association Meeting

**CLOSED SESSION:** None

**ADJOURNMENT:** The meeting adjourned at 8:12 p.m.

**NEXT MEETING DATE:** Regular Meeting April 9, 2007 at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA

Respectfully submitted by:

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**Michelle Black, Clerk of the Board**