

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR SEPTEMBER 11, 2006
REGULAR MEETING

Regular meeting was called to order at 7:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on September 8, 2006.

PLEDGE OF ALLEGIANCE: Led by Board President Giovanatto

ROLL CALL:

Directors Present: Directors Giordano, Hill and President Giovanatto
Directors Absent: Directors Brown, Avansino
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giordano moved and Director Hill seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for August 14, 2006 Regular meeting
Page 2 under REDCOM Report – Delete reference to “send notification to REDCOM stating we will not be participating in the new JPA.” Replace with “Add to agenda for next meeting to compile letter to REDCOM notifying them we will not be participating in JPA.”

Director Giordano moved and Director Hill seconded the motion to approve the Minutes of August 14, 2006 Regular Meeting with above correction.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - Financial Report
 - Approval of ClaimsChief Elliott – Board is satisfied with new format of financial reports. Strike Team income will be reflected with final budget numbers.

Director Giordano moved and Director Hill seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

President Giovanatto – Liaison discussion will have an impact on final budget. Therefore, Liaison Report will precede the approval of the final budget resolution.

Liaison Report –

- Director Giordano stated the District requested approximately \$92,000 from the City to pay the District's apparatus debt service. This issue will be recommended at the October City Council meeting.
- Committee discussed the property on the south east corner directly across the fire department property on Cloverdale Blvd. as a possible location for a joint facility.
- The City is uncertain about purchasing adjacent property to our current lot until the MOU is established.
- The City casually proposed a 3-5 year agreement due to financial uncertainty.
- Committee discussed renewing the lease.
- The PERS Retirement override issue was discussed.
- Regarding the water supply issue – The reservoir is above $\frac{3}{4}$ full. Conservation efforts are working.
- President Giovanatto asked if the City had yet determined their PERS actuarial rate. Determination has already been made. The Fire District to be involved in next years process.
- Chief Elliott feels confident that the City will come through with the requested \$92,000 and eventually help the District recover the entire \$147,000 deficit.
- Impact fee revision will be discussed at the 9/27/06 meeting to reflect the information in the CityGate report (approximately 10% increase).

2. Resolution 05-07 Approving 2006-2007 final budget

Regarding funding Amador, Chief Elliott spoke with Chuck Apshire of CDF and was able to get the estimate down to \$95,000. Actual costs usually come in lower than estimate. If CDF were not to have Amador, CDF would staff with 3 instead of 2; no overtime; work 5 days instead of 7 and would rotate throughout the Sonoma, Lake and Napa counties reducing the amount of support. Chief Elliott and the City recommend continuing Amador.

Chief Elliott presented a revised version of the final budget correcting an error made in account 8560 omitting money from the FEMA Grant of \$55,200 which makes our budget deficit actually \$147,000.

If the \$92,000 is approved by the City, Chief Elliott recommends sending a letter of thanks to the City. Board agrees.

Director Hill moved and Director Giordano seconded the motion to approve the 2006-2007 final budget by title only.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

3. RECOM correspondence

Director Hill spoke with Chris Thomas who expressed there is nothing more that can be done to improve the quality of dispatch to meet the needs of our District. Director Hill recommends backing out of REDCOM at the renewal of the JPA and wants to specify that the infrastructure is not meeting the needs of the District, not the JPA. The Board agrees to direct Chief Elliott to send a letter to REDCOM stating the District will not be renewing the JPA. Chief Elliott will send a draft to the board for review.

4. 2005-2006 Audit letter of understanding -- Chief Elliott recommends the \$7500 option where the County will supply the MD&A. Board agrees.

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REPORTS:

1. President's Report – Great BBQ on September 9th
2. Subcommittee Reports
 - a. Budget – discussed above
 - b. Apparatus – none
 - c. Building – Chief Elliott quoted a paragraph from the report presented to the City at the liaison meeting recommending using RDA money to fund a joint facility
 - d. Liaison – discussed above.
 - e. REDCOM – discussed above.
 - f. Water Shortage – Information provided answering questions raised by director Brown at the August meeting. The City has a backup pump that can be installed in a matter of hours. The City recognized the decline in pumping capacity on 2 different occasions in 2000 and 2003.

President Giovanatto recommends we request the Chief be allowed to sit in on the interview panel when the City hires a new City Engineer. President Giovanatto to draft a letter of request to the City.

3. Volunteer Reports – The BBQ grossed about \$12,000. Very organized, great event!
4. Fire Chief's Report –
 - The 9/11 ceremony was well received by the community. Thank you to Captain Al Delsid for helping to organize the event. Thank you to our Color Guard for their participation, Teresa Smith, Mayor Jehn and Father Deveroe.
 - Development is slowing down due to water shortage issue.
 - We performed some back fill testing on new developments. Discussed with law enforcement about ticketing for parking in red zones.
 - Impact Fee revision based on Public Safety Needs Assessment
 - Grants – Grants will most likely be a collaborative effort with the entire Zone.

Good of the Order: Chief Elliott will be out of the office September 16 through 23rd and will send out an email reminder.

President Giovanatto will not be able to attend the October meeting.

CLOSED SESSION: None

ADJOURNMENT: The meeting adjourned at 7:59 p.m.

NEXT MEETING DATE: Regular Meeting October 9, 2006 at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA