

**CLOVERDALE FIRE PROTECTION DISTRICT  
MINUTES FOR JULY 10, 2006  
REGULAR MEETING**

**Regular meeting was called to order at 7:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –116 Broad Street, Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 7, 2006**

**PLEDGE OF ALLEGIANCE:** Led by Board President Giovanatto

**ROLL CALL:**

Directors Present: Directors Brown (arrived at 7:02 pm), Giordano, Avansino, Hill and President Giovanatto

Directors Absent: None

Others Present: District Counsel, Lawrence W. McLaughlin, Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Hill moved and Director Giordano seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1 (Brown – arrived at 7:02).

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CLOSED SESSION:**

Adjourned to closed session at 7:02 pm

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

FIRE CHIEF

GOVERNMENT CODE 54957

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

1 POTENTIAL CASE

CASE NAME UNSPECIFIED

GOVERNMENT CODE 54956.9

Reconvened to public session at 8:05 pm

No action taken

**CONSENT CALENDAR:**

1. Approval of Minutes for June 12, 2006 Regular meeting
2. Approval of Minutes for June 28, 2006 Joint Study Session with Cloverdale City Council, Cloverdale Healthcare District
3. Approval of amendment to fire chief contract

Director Giordano moved and Director Brown seconded the motion to approve the Minutes of June 12, 2006 Regular Meeting; June 28, 2006 Study Session with City Council and Cloverdale Healthcare District; and approval of amendment to Fire Chief contract without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

**PROCLAMATION/PRESENTATION(S):** None

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Elliott, Chief recommends not transferring the money in line item 8620 until 2006-2007 to cover the debt service.

Director Brown moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. By Resolution 01-07 FESC

President Giovanatto expressed appreciation to Attorney McLaughlin and the CEO for putting together such a comprehensive contract in such a timely manner.

Director Brown moved and Director Hill seconded the motion to approve the contract with Fire & Emergency Services Consulting by title only.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. By Resolution 02-07 approving the 40-hour firefighter amendment to the memorandum of understanding for the Cloverdale Firemen's Association

Director Brown moved and Director Avansino seconded the motion to approve the forty-hour firefighter amendment to the memorandum of understanding with the Cloverdale Firemen's Association.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. By Resolution 03-07 approving the record retention policy

Chief Elliott – Policy is based on the same policy adopted by Windsor and Rincon Valley.

Director Hill moved and Director Giordano seconded the motion to approve the Record Retention Policy.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

5. Resolution 04-07 approving the 2006-2007 Budgetary Revision

Chief Elliott – Revision reflects grant money received in 2006-2007 to be used for the diesel exhaust system. The District's portion is \$2900.

Director Avansino moved and Director Hill seconded the motion to approve the 2006-2007 Budgetary Revision.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

6. Citygate – discussed meeting with the City. Quick yet informative presentation by Citygate.

**Cloverdale Fire Protection District**

**Regular Meeting Minutes**

**July 10, 2006**

**Page 3**

**REPORTS:**

1. President's Report – Attended Relay for Life. Great event.
2. Subcommittee Reports
  - a. Budget – none
  - b. Apparatus – none
  - c. Building – Construction for a new CDF station has been pushed out to 2008.
  - d. Liaison – Director Avansino –
    - i. JPA and MOU are to move forward together.
    - ii. Water conservation – Chief Elliott reported the City formed an action group. They will be capping the weak well. The City is not considering a moratorium at this time. The City discussed a conservation program. In the fall the City will refurbish the wells. Chief Elliott will provide a staff report, attend action group meetings and update the Board on this issue.
  - e. REDCOM – No meeting last month.
3. Volunteer Reports –
  - a. Purchased a new chain saw for 6570.
  - b. Association is having shirts printed with our new engines on them to sell at our BBQ.
  - c. Some members attended a swift water rescue class.
  - d. Association will purchase a new thermal imager.
  - e. Volunteers held a “fill the boot” fundraiser and raised close to \$1300 for Relay for Life.
4. Fire Chief's Report –
  - a. Joint Meeting with City – discussed above.
  - b. Development – An assisted living facility is being planned on Treadway Drive and South Foothill Blvd.
  - c. West Coast Post Trauma Retreat – Chief will attend another WCPR session in August.
  - d. Budget – discussed above.
  - e. Nomination – Directors Avansino and Giordano are up for re-election.

**GOOD OF THE ORDER:**

- a. President Giovanatto read a letter from the Cloverdale Healthcare District thanking the Fire District for assistance with the Citygate Master Needs Assessment.
- b. Director Giordano announced the Sonoma County Fire Districts Association meeting will be held at Safari West on July 27<sup>th</sup>.

**ADJOURNMENT:** The meeting adjourned at 8:49 p.m.

**NEXT MEETING DATE:** Regular Meeting August 14th at the Cloverdale Fire Station, 116 Broad Street, Cloverdale, CA