

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR MAY 15, 2023**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**  
**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on May 12, 2023**

**PLEDGE OF ALLEGIANCE:** Led by Board President Pigoni

**ROLL CALL:**

Directors Present: Directors Southard, Taylor and President Pigoni  
Directors Absent: Avansino, Johnson  
Others Present: Fire Chief, Jason Jenkins (teleconference), Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Taylor moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for April 10, 2023 Regular meeting

Director Taylor moved and Director Southard seconded the motion to approve the Minutes of April 10, 2023 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PROCLAMATION/PRESENTATION(S):** None

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Jenkins reported we are nearing the end of fiscal year. We have a lot of special projects for CWPP and will be using up the \$45,000 balance by month's end. The apparatus fund balance is at \$319,000; we received a check from the volunteer association for a contribution to the purchase of the Cozad trailer for \$15,000 which will reflect in next month's financials.

Director Southard moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

2. Resolution 9-23 approving the 2023-2024 preliminary budget

Chief Jenkins reported the preliminary budget was reviewed by the subcommittee. Tax revenue is pretty consistent but will trend upwards due to a few new developments. The JPA numbers increased 3% and extra help by \$20,000. Workers comp will be discussed further. The apparatus beginning balance includes the \$15,000 from the volunteer association. The JPA has outstanding invoices and the Chief will meet with Chief Turbeville to close out all expenses by the end of the fiscal year. We will tighten up those numbers at final budget. President Pigoni reported we will clean up the JPA invoicing process with the agreement and will discuss at the subcommittee/ad hoc level. President Pigoni has reviewed the preliminary budget and supports it as presented.

Director Southard moved and Director Taylor seconded the motion to approve the 2023-2024 Preliminary Budget as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**REPORTS:**

1. President's Report – Continuing with FASIS on the consolidation. There will be a report going out this week to districts.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported Peter Avansino has been promoted to CalFire Battalion Chief for South Lake County. We are very proud of him! Way to go Pete! • The weed abatement program is under way. It will be a challenging season due to late rains. • Vegetation management projects will be continuing on Ranch House Drive to Hot Springs and the River Park on the city side. We will be running the masticator at the River Park next week. • Our labor group for the Cloverdale employees submitted a letter to the board and chiefs that all but one Cloverdale employee decided not to join 1401 and that they will be a separate bargaining unit. The group is working on a date for a meet and confer. • The zone held a mini MADD Drill. • The Chief and Director Taylor reviewed the FSWAG presentation regarding the sales tax initiative. The presentation had old information for Cloverdale. The presentation show about 3% for Cloverdale of all Sonoma county sales tax collected. The plan is to standardize wages throughout the county.
3. Volunteer Report – training is continuing...

**GOOD OF THE ORDER:** none

**CLOSED SESSION:** none

**ADJOURNMENT:** Director Taylor moved and Director Southard seconded the motion to adjourn the meeting adjourned at 7:01 p.m.

**NEXT MEETING DATE:** Regular Meeting June 12, 2023 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

Michelle Black  
Michelle Black, Clerk of the Board

June 12, 2023  
Date